



**Brayton  
Academy**

**Head of School: Al Moon BSc MEd NPQH**

Brayton Academy  
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15 July 2020

**Dear Parent/Carer**

I am taking this opportunity to write to inform you of the arrangements for the opening of Brayton Academy in September. As you may know the Government published guidance for the full opening of schools on 2<sup>nd</sup> July. The plan is that all pupils, in all year groups will return to school full time from the beginning of the autumn term.

The plans for reopening have been completed in response to public health advice to minimise coronavirus (COVID-19) risks. We are required to have groups of children that will be isolated from other students in the school and the advice is that these ‘pods’ should not be more than 250 in size. This means that we will have four pods: Year 7, Year 8, Year 9 and a fourth one of Year 10 and 11 together.

Each pod will be taught in a designated area of school and the students will remain in that zone for all of their lessons. Teachers will move to the students so that each pod can be isolated from each other.

In order to keep the students in each of the pod separate from each other we will also have staggered start and finish times to the school day; break times and lunch times will also be at different times.

At the forefront of the changes we are making to the school day and the operation of the school. Brayton Academy and Rodillian Multi Academy Trust have complied with Health and Safety Law which has required us to assess risk and put in place proportionate control measures. The health, safety and welfare of our students and staff is at the forefront of the decisions we have made for the changes that we are making for the September reopening.

In order that we can explain the differences to the school day there will be some changes to the start dates for of our students.

Date	Year Group Start
Wednesday 2 <sup>nd</sup> September 2020	Year 7 only
Thursday 3 <sup>rd</sup> September 2020	Year 7 only
Friday 4 <sup>th</sup> September 2020	Year 7, Year 10 and Year 11 only
Monday 7 <sup>th</sup> September	All Groups

Part of



## Year 9

The table below shows the changes to the school day from **Monday 7<sup>th</sup> September**.

The start time for Year 9 is **9.00 am** and **access to the school site will be from 8.50 am**.  
Finish time remains the same **at 2.30**

	Form Time	Period 1	Period 2	Period 3a	Period 3b	Period 3c	Period 4	Period 5a	Period 5b	Period 5c	Period 6	Form Time
		8.45-9.35	9.35-10.25	10.25-10.45	10.45-11.15	11.15-11.35	11.35-12.05	12.05-12.30	12.30-12.55	12.55-13.20	13.20-14.10	14.10-14.30
Year 9		9.00am start				Break			Lunch			Finish 2.30pm

On the first day in school we will inform all of the children of what to expect in the first week and we will get them settled in to the new routines of the timetable, new teachers, break, lunch times and finish times.

### Buses

If students travel to school by bus the pickup and drop off times will not will not change. The buses will arrive at Brayton Academy as normal at approx. 8.00 am. We will look after these children until school starts at 8.45 am. The buses will leave as normal at 2.30pm. North Yorkshire County Council will be issuing bus passes and if you have any queries please contact them directly.

### Car Park

In order that we can keep the school site safe and secure: **No parents or carers are allowed to use the school car parks to drop off or pick up students.**

### Changes to Parental Access to the school site

**No parents are allowed on the school site unless by prior appointment. These appointments can made through contacting Brayton Academy by Telephone 01757 707731.**

### Lunches

Our catering service will provide a slightly reduced menu from September whilst we keep each pod separate. The daily menu will include a hot meal with vegetarian option, some hot snack type items such as baked potato and pizza as well as a full cold service including sandwiches, salads, cakes, biscuits and drinks. There will be no facility to provide snacks and drinks at breaktime, therefore students will need to bring their own.

As per the Covid -19 safety guidelines **We will be operating a cashless payment system where we will only use the web based Parent Pay system.**



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### Hygiene

Handwashing and sanitising facilities will be extensively available throughout the school and our cleaning staff will ensure that eating areas, toilets and other high use areas will be cleaned throughout the day.

### Attendance

Student attendance will be mandatory again from the beginning of the Autumn term. This means from that point, our usual rules on attendance apply, including:

- it is a parents' duty to secure that their child attends regularly;
- the Academy's responsibility resumes to record attendance, and follow up absences;
- the availability to offer appropriate support for your child's education, wellbeing and wider development, working closely with other professions when necessary;
- the availability to issue sanctions, including Penalty Notices in line with Local Authorities' codes of conduct and Government guidelines.

Thank you for your continued support.

Yours faithfully

AL MOON  
Head of School

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